



EXECUTIVE MEMBER DECISION NOTICE

LOCAL GOVERNMENT ACT 2000 SECTION 9E

1 EXECUTIVE MEMBER

Cllr Stephen Boulton

2 TITLE OF REPORT

Extension of payment contract

3 DECISION TAKEN

To extend the payment contract with Allpay Limited by 3 years from 1st April 2023 to 31st March 2026.

4 IF URGENT, REASONS FOR URGENCY

Not urgent

5 DETAILS OF EXECUTIVE MEMBER

Name Cllr Stephen Boulton

Signature

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Date this decision was taken _____15 February 2023_____

Date of circulation/publication of this decision _____22 February 2023_____

6 EXPLANATION/BACKGROUND:

- 6.1 The Council allows customers to make cash payment at post offices and other outlets such as newsagents and has a contract in place to provide these services
- 6.2 In March 2020, Cabinet agreed to award an initial three year contract to Allpay Limited with an option to extend by a further three years.

6.3 The contract is a calloff from the Procurement for Housing Framework and as this has been tendered on the open market, it is considered that this is still best value for the Council.

6.4 Legal Implications:

The calloff is in accordance with the Public Contracts Regulations 2015.

6.5 Financial Implications:

The contract is charged on a per transaction basis and in the last 12 months, it cost the Council £27,800. During this time £6.28m of funds were collected across 50,294 transactions mainly from residents paying council tax and housing rent.

6.6 Risk Implications:

There are no further risks associated with the proposed extension of contract.

6.7 Alternative options considered and reasons for their rejection (if any):

The Council could procure not extend the contract and procure the services directly. This is not considered the best option as a consortium, with a larger buying power has already undertaken a compliant procurement.

7 BACKGROUND PAPERS USED TO INFORM THE DECISION

7.1 Cabinet report – 10th March 2020

8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED

8.1 None

9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED

9.1 None

Contact Officer: Andrew Harper / Procurement Manager
a.harper@welhat.gov.uk / 01707 357000